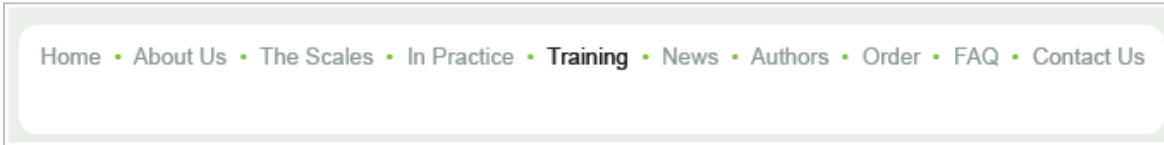


Registering for the ERSI Training Portal

1. Go to www.ersi.info.
2. Click **Training** in the menu at the top.



3. Select the **I'd like to purchase online training for myself** link.

Select the training option that best fits your needs:

- [I'd like to attend a live training in Chapel Hill, NC](#)
- [I'd like to attend a live virtual training](#)
- [I'd like to schedule a reliability check in Chapel Hill, NC](#)
- [I'd like to schedule a training in my area](#)
- [I'd like to purchase online training for myself](#)
- [I'd like to purchase online training for my staff](#)
- [I'd like to register for online training that was pre-purchased](#)

4. Fill in the remaining information to create your account
 - a. **Required fields:** First Name, Last Name, Email, User ID, and Password. The password must be at least 4 characters.

Training Portal Registration

Fill out the form below to register for the ERSI Training Portal. This will allow you access to purchase or register for online trainings. [Click here](#) for more information about the courses available.

If you have an organization access code, click [here](#) to register.

[Instructions for how to register and purchase an online course.](#)

First Name* Last Name*

Email*

User ID*

Password* Confirm Password*

Address

City State/Province

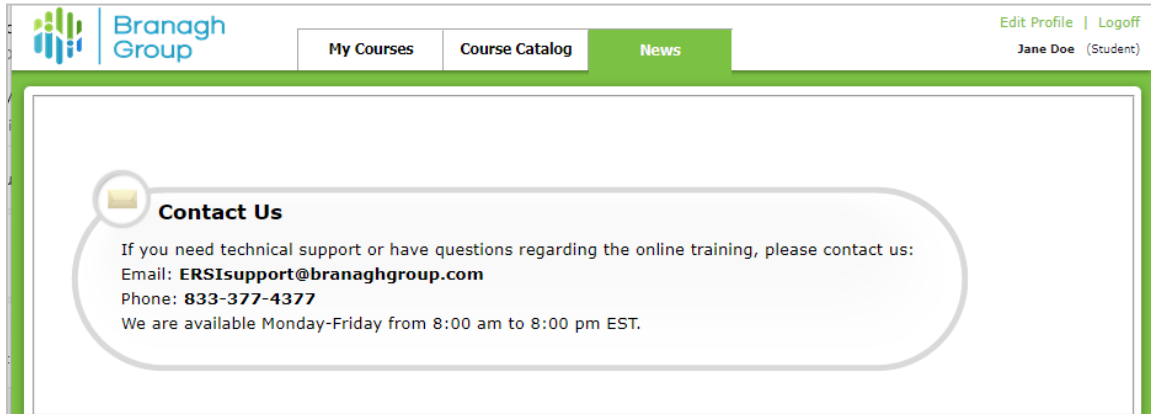
Zip/Postal

Country Phone

*required fields

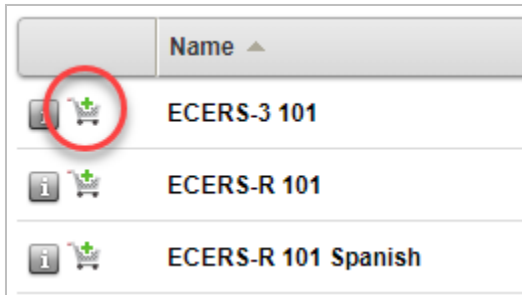
I accept the [Terms of Use](#).

5. Click **Register My Account** button – you will now be logged into the Training Portal.

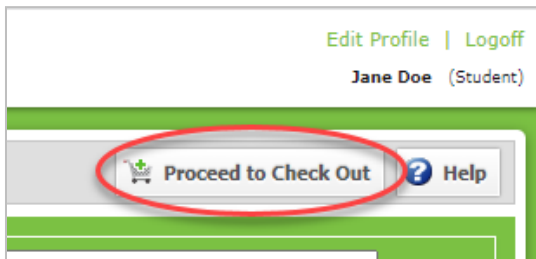


Purchasing the Course

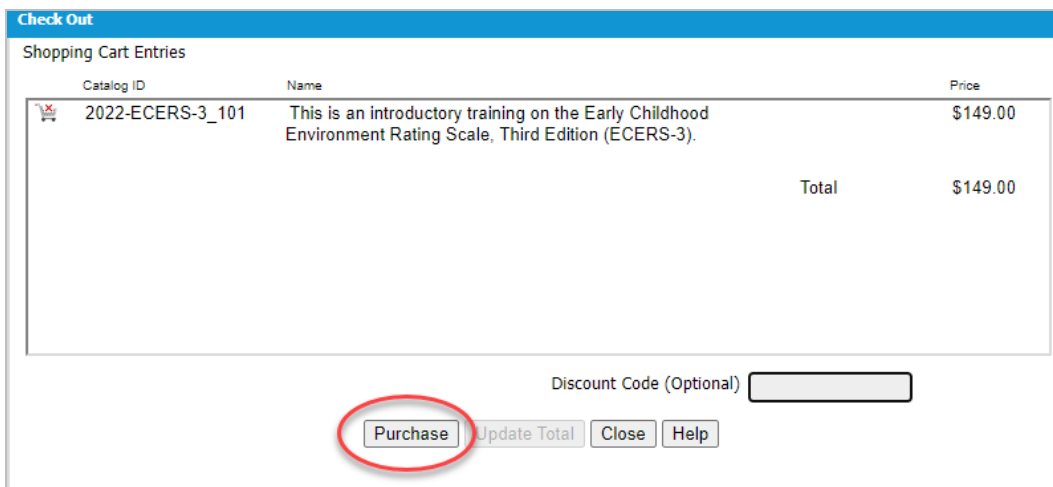
1. Under the Course Catalog tab, add a course to your shopping cart by clicking the shopping cart icon. To remove it from your cart, hit the shopping cart icon again.



2. Once you have selected all your courses, click **Proceed to Check Out** button in the top left.



3. Click **Purchase**




4. Fill out your payment information, and then click Purchase.

Payment Information	
Credit Card Information	Billing Address Information
Credit Card Type: Discover	<input checked="" type="checkbox"/> Use my registered address
Credit Card Number: 1234567891230000	Address: 123 main Street
Expiration Date: 12 / 2023	City: Chicago
Security Code: 123	State/Province: Illinois
Cardholder's Name: Jane Doe	Zip/Postal: 12345
	Country: United States of America
	Phone: 555-111-1234
<input type="button" value="Purchase"/> <input type="button" value="Close"/> <input type="button" value="Help"/>	

5. Confirm your purchase.

Purchase Confirmation

You've selected the following items to purchase:




 2022-ECERS-3_101-This is an introductory training on the Early Childhood Environment Rating Scale, Third Edition (ECERS-3).

For a total price of \$149.00

Select Yes to confirm the purchase of these items.

6. You are now officially enrolled in the course.

Result: 1 to 10 of 10 | Page: 1

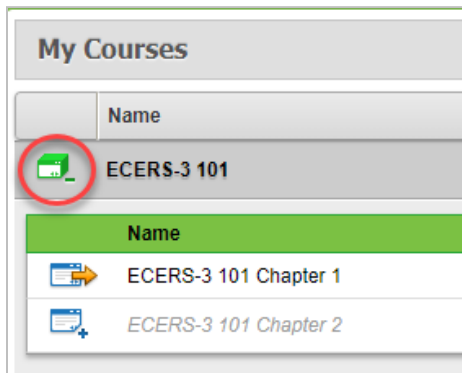
Name
 ECERS-3 101
  ECERS-R 101

Viewing the ERSI Online Courses

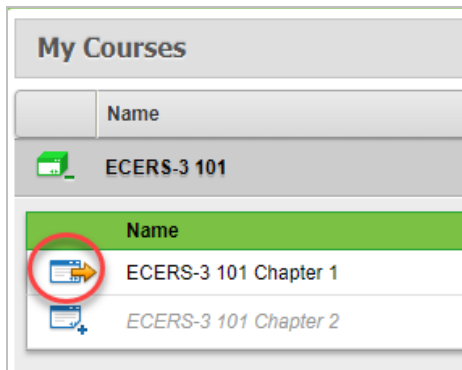
1. Click the My Courses tab



2. Click on the green box to the left of the course name to expand the rows and see the chapters available.

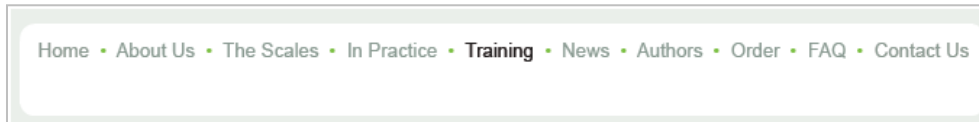


3. Click the launch button to the left of the chapter name to launch that chapter. You must view the chapters in order.

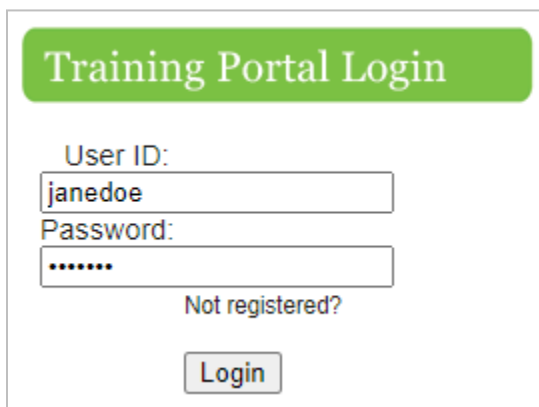


Logging into Training Portal once you have already registered

1. Go to www.ersi.info
2. Click **Training** in the menu at the top



3. Enter your User ID and password under Training Portal Login

A login form titled 'Training Portal Login' in a green header. Below the header are two input fields: 'User ID:' with the text 'janedoe' and 'Password:' with masked characters '*****'. Below the password field is a link that says 'Not registered?'. At the bottom of the form is a 'Login' button.

4. Click **Login** button
5. You can continue viewing the course where you left off.

Help and Support

If you need technical support during registration, purchasing or training please email:
ERSIsupport@branaghgroup.com

Or call us: 833-377-4377 (8AM to 8PM EST – Monday thru Friday)

If you have any questions about the content of the training please email:
contenthelp@ersi.info